

CONFIDENTIAL

25 November 1963

MEMORANDUM FOR: Director of Security

SUBJECT : DD/S Memo re Actions Due DD/S or O-DCI

1. We have no actions due topside that have passed their deadline.

2. The following actions are pending with the deadline indicated:

a. Action Memo No. 315 dated 19 Nov 1963
subject: Review of Agency Use of Cryptonyms. CI
has action. We are Info Office.

Deadline 2 December 1963

b. OS Action Memo No. 25. (IG Survey)

Deadline 2 December 1963

c. OS Action Memo No. 27. (IG Survey)

Deadline 2 December 1963

d. Integration of Info into OP Files -

Deadline 1 December 1963

e. Psychological Testing [redacted]

[redacted] - No particular deadline with
action in Medical Office and advice from OS.

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f. Central Authority for Tech Operations and Tech Countermeasures; Further report by Agency/DIA panel giving views and recommendations with respect to Special Committees Report. DD/P has action.

Deadline 15 January 1964.

g. Last Fire Drill - We are taking various actions but there are no deadlines set topside. Most of the actions are OS generated.

h. Proliferation of Security Systems - Memo from J. Clarke. Awaiting written questions from Mr. Smith, B/Budget. No deadline but action will probably occur in early December 1963.

SECRET


Deputy Director of Security (PPS)

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cc: DD/Sec.

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OS/EMW(DD(PPS):jmj (25 Nov 63)

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Deputy Director of Security (PPS)

25 November 1963

Chief, Personnel Security Division

Integration of Employee Information
Influencing Personnel Actions

This is to report on the status of the subject program in the Office of Security.

Documents relating to this program are as follows:

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This placed on each Deputy Director and Operating Official the responsibility for completing the first phase of the program by 1 December 1963.

August 1963 from Executive Officer -
This made the C/PSD the Action
Officer in Security on the formal reply

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The status of the program is as follows:

- a. Official Security Files - PSD completed the review of Official Security Files on 24 October 1963.
- b. Office soft or administrative files - PSD has remained in touch with ATS on the ATS review of these files. As of today, this phase is expected to be completed by 27 November COB.

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Ans.

cc: Executive Officer

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